



## IT / IP Law Regulations

Study Regulations  
Examination Regulations  
Admission and Entry Regulations  
Fee Regulations  
Regulations for the Awarding of Grants

12/2009 vom 07.09.2009

**Important Usage Note:** Regulations set forth below are translations of the German version and provided for information purposes only. In case of discrepancies or ambiguities the respective German text shall prevail.

Study regulations for the degree programme *Information Technology and Intellectual Property Law* within the framework of European Legal Informatics Study Programme (EULISP) at the Gottfried Wilhelm Leibniz Universität Hannover as of the 28.10.2008 – Official Journal 16/2008, Page 15 according to the decision of the executive committee at the Gottfried Wilhelm Leibniz Universität Hannover as of 17.06.2009, Official Journal 12/2009, Page 79.

## Part I General Regulations

### 1 Field of Application

These regulations are valid for the Information Technology and Intellectual Property Law degree programme Leibniz Universität Hannover Law Faculty within the framework of the European Legal Informatics Study Programme (EULISP). The study regulations complement the exam regulations; in the case of contradictions between the study regulations and examination regulations, the requirements of the examination regulations take priority.

### 2 Profile of the Degree Programme

- (1) The course of study *EULISP Joint Degree* is a non-consecutive and rather application-oriented master study course and aims at imparting special professional qualifications in legal informatics (in particular Information Technology Law, copyright law and media law) through courses on the requirements, applications, and impact of information technology in the legal system.
- (2) The course is aimed at both domestic and foreign graduates of jurisprudential university studies and takes two semesters.
- (3) The master degree programme is held in cooperation with the partner universities (see Appendix A) of EULISP and requires an obligatory stay at a foreign partner university.

### 3 Coordinator for the Master Study Course

- (1) The faculty council elects the coordinator for the master study course at Leibniz Universität Hannover from the group of the faculty's full-time professors involved in the master study course for a period of two years. A re-election is possible. The coordinator remains in office until the election of his or her successor.
- (2) The coordinator also performs the tasks of the ECTS-Faculty Coordinator in terms of the *European Credit Transfer System*.

## **Part II Study Contents**

### **4 Structuring and Modularisation of Studies**

The degree programme lasts for one academic year (two semesters); all credits should be achieved within one academic year.

The degree programme is structured modularly. Each module consists of a teaching and examination unit, which extends over one semester and is concluded with a graded examination (subject examination). This leads to a partial qualification relating to the respective study goal.

### **5 Modules**

(1) The course of studies is divided into the following modules:

1. Introduction
2. Legal consultation
3. Technology
4. Intellectual Property
5. Terminology
6. Practical experience
7. Abroad
8. Master thesis

(2) The individual courses of the modules will be made available via the faculty's electronic faculty lecture list.

### **6 Programme of Study / Learning Agreement**

(1) Students of the Master's course have to attend the first semester at Leibniz Universität Hannover and the second semester at one of the foreign partner universities.

(2) Examination assessments achieved at a partner university are to be recognized without an equivalence test, if the examination assessment of the partner university was offered in the scope of the common programme of study, which corresponds to section 5 of the core subjects and the assessment was graded according to ECTS.

(3) The recognition of examination assessments other than those described in section 6, subsection 2 has to be agreed upon before the beginning of the stay abroad ("learning agreement").

## **Part III Final Clauses**

### **7 Responsibilities**

Except as otherwise stated herein, the coordinator is responsible for any decision in accordance with section 3 of the study regulations.

### **8 Entry into Force**

These regulations enter into force on the day after their publication in the Official Journal of Leibniz Universität Hannover.

### **9 Transitional regulations**

These regulations apply to all students, who have been accepted for the Master's course starting in the Winter Semester of 2008/2009. For students, who were already enrolled for the Master's course starting in the Winter Semester of 2008/2009, the current study regulations are still valid.

## **Appendix A: Partner Universities of the Master's Course EULISP**

Partner universities of EULISP are:

- Università degli Studi di Bologna, Italy
- Strathclyde University Glasgow, Great Britain
- Leibniz Universität Hannover, Germany
- Katholieke Universiteit Leuven, Belgium
- University of London, Great Britain
- Facultés Universitaires Notre-Dame de la Paix Namur, Belgium
- Universitetet i Oslo, Norway
- University of Lapland (Lapin yliopisto), Finland
- Stockholms Universitet, Sweden
- Universität Wien, Austria
- Universidad de Zaragoza, Spain

Examination regulations for the degree programme *Information Technology and Intellectual Property Law* within the framework of European Legal Informatics Study Programme (EULISP) at the Gottfried Wilhelm Leibniz Universität Hannover as of the 28.10.2008 – Official Journal 16/2008, Page 7 according to the decision of the executive committee at the Gottfried Wilhelm Leibniz Universität Hannover as of 17.06.2009, Official Journal 12/2009, Page 79.

The Faculty of Law at the Gottfried Wilhelm Leibniz Universität Hannover has released the following examination regulations in accordance with § 7 paragraph 3 and § 44 paragraph 1 of the Lower Saxony University and Colleges Act.

#### **Part 1: Bachelor examination**

1-6

(omitted)

#### **Part 2: Master examination**

##### **7 Objective of the examination and University degree**

(3) It should be determined through the Master examination, whether the examinee has gained the intended specific professional qualifications in the area of legal informatics (particularly in information technology law, copyright law and media law), which oversee the subject specific contexts of the field of study and possess the proficiency to work autonomously with academic guidelines and to use academic perceptions.

(4) After passing the Master examination, the Gottfried Wilhelm Leibniz Universität Hannover awards the academic degree Master of Laws (LL.M).

##### **8 Length and outline of the course of studies**

The standard length of study for the Information Technology Law and intellectual property law course is 1 year. The time needed for full-time study and private study amounts to 60 ECTS credits at 30 hours. The course of studies is divided into 2 semesters.

##### **9 Structure and content of the exam**

The master examination is to be completed during the course of studies. It contains the compulsory modules highlighted in attachment 1.1, the core elective modules highlighted in 1.2, the elective modules 1.3 and the module *Master thesis* highlighted in attachment 1.4.

## **10 Master thesis**

(1) The Master thesis should show that the examinee is able to independently process a problem from the course using academic methods within a pre-specified deadline. Topic and performance requirements must conform to the objective of the examination (section 7, subsection 1) and the working time according to subsection 2. 20 credits will be awarded for a successful master thesis.

(2) The master thesis is to be handed in 26 weeks after being issued. It should be marked by 2 examiners within 12 weeks.

(3) The master thesis is to be completed in either English or German and submitted in duplicate and in an electronically legible form. If tutors with the appropriate language skills are available, the thesis may also be completed in one of the other course languages of the partner universities.

(4) When handing in the master thesis it is to be affirmed in written form that the work has been completed independently and that no other sources or means (other than those referenced) have been plagiarised either textually or analogously.

(5) Should the master thesis, which has been submitted in due time not be graded at least "sufficient", the candidate will be given one additional attempt to improve the thesis within a period of eight weeks.

## **11 Pass and Fail**

(1) The Master examination is passed when the stated modules are passed, in accordance with section 9, with at least the lowest number of credits available, in total at least 60 ECTS credits, and the entire grade is "rite".

(2) The Master examination is not passed, if the referral is not passed, in accordance with section 9. Section 16 is no longer compliant.

## **Part 3: General Clauses**

### **12 Admission**

(1) Whoever is enrolled on the course at the Gottfried Wilhelm Leibniz University Hannover is allowed to take the Master examination.

(2) (omitted)

(3) One need not register separately for the examination.

### **13**

(omitted)

### **14 Examination Assessment**

(1) Examination assessment is in the form of written examinations, oral examinations, essays and seminars.

(2) An examination is a written piece of work under supervision. An examination lasts between 90 and 120 minutes. For guest students the length of examinations may be increased, upon application, by up to 30 minutes. Examinations may also be completed in the form of oral examinations. The form of examination must be decided upon no later than the beginning of the registration period.

(3) The length of an oral examination must not be longer than 20 minutes per examinee. They will take place either individually or as a group of up to 5 people

The essential subject matter will be recorded in a transcript. Students of the same course of study as well as other members of the university, who possess a valid individual interest, are allowed to be present at the oral exam. This is not extended to the consultation and announcement of the exam result to the examinee. Upon request from the examinee the listeners may be excluded from the examination.

(4) An assignment is an individual piece of written work with one or more tasks.

(5) Seminar participation involves an individual and in depth written discussion of a problem with the involvement of science and practice as well as presentation of the work in a presentation and subsequent discussion.

(6) Examination participation in the form of group work is permitted as long as the individual input is clearly distinguished in regard to objective criteria and is graded separately.

(7) On submission of a written assignment one must insure in written form that the work is independent or, if permitted, composed together with other students and that no sources, other than those referenced have been used correctly.

## **15 Registration**

In order to take part in the examination, one must register within the given time period.

## **16 Referrals**

Passed examinations may not be repeated. A failed examination can, upon request, be retaken if a pass in the Master examination is required for the examination participation in accordance with section 11.

Failed examination assessments are to be repeated on a specific date determined by the coordinator, without further registration, in accordance with sentence 2; Referral examinations can also be arranged as oral examinations.

## **17 Failure, Withdrawal**

(1) One can withdraw from the examination up until the beginning of the examination. Non-attendance to a prearranged examination time will be considered as a withdrawal. Withdrawal is allowed without reason.

(2) On withdrawing from a prearranged submission deadline or withdrawing from an examination after the start date the corresponding examination is graded as "nicht bestanden / fail" (F / 7,00). Notwithstanding, the examination is counted as not taken if there are cogent grounds for absence or

withdrawal, which have been shown in written form and are credible. In the event of illness the submission of an official medical certificate must be submitted. The appropriate representative has the decision of approval with regard to the cogent grounds.

(3) The appropriate representative can arrange for the submission deadline of the examination assessment to be extended or arrange a new examination appointment if the examinee is ill or prevented from attending in some way. Already attended examinations do not need to be repeated.

(4) If the examinee is able to prove that he is not in the position to be able to successfully complete the examination assessment in the required form due to a long lasting or permanent physical disability then the examinee is permitted to provide equal examination assessment in another way.

### 18 Deception, Breach of Regulations

(1) Attempting to influence the result of an examination assessment or the Master thesis by means of deception will result in the respective examination assessment or Master thesis being graded as "nicht bestanden/fail" (F/7,00). The use of forbidden means during the examination is always considered an attempt at deception.

(2) Whoever is found guilty of a breach of regulations can be disqualified from the respective examination assessment; in this case the respective examination assessment is counted as "nicht bestanden/fail" (F/7,00).

(3) In the cases of subsections 1 and 2 the coordinator can place the examinee under supervision in isolated cases, such as referral of the examination assessment.

(4) Until the decision is made the examinee continues the examination, unless the supervisor takes the decision that a provisional disqualification from the examination is necessary.

### 19 Evaluation and Grading Procedure

(1) Examination assessments are normally evaluated within 4 weeks by the examiners. The following grades are used:

ECTS Grading System			Extended Grading System	
ECTS Note	Standard Apportionment Percentage	Definition	Numerical Grade	Differentiated Grade
A	10 %	excellent	0.70	A+
			1.00	A
			1.30	A-
B	25 %	very good	1.70	B+
			2.00	B
			2.30	B-

C	30 %	good	2.70	C+
			3.00	C
			3.30	C-
D	25 %	satisfactory	3.70	D+
			4.00	D
			4.30	D-
E	10 %	sufficient	4.70	E+
			5.00	E
			5.30	E-
FX	-	failed	6.00	FX
F	-	failed	7.00	F

(2) Examination participation is graded as per the ECTS credit point system according to subsection 1 without the use of the advanced grading system. Examination assessments are passed when at least "ausreichend/adequate" (E) is awarded.

(3) To calculate the overall grade, the grades of the successful examinations are to be drawn upon; the best grades from all of the successful examinations (including additional examinations) are chosen to reach the minimum grade. The ECTS grades of the individual examinations are converted into numerical grades as per the advanced grading system. The overall grade is formed by the performance credits of the weighted examinations in accordance with subsection 7.

(4) The written Master thesis is graded according to the differentiated grade system of the advanced grading system in accordance with subsection 1. The Master thesis is successful when the average of the examiners individual grades are at least "ausreichend/adequate" (E).

(5) The overall grade of the written Master thesis assume 40 from 100 and the overall grade from the examinations assume 60 from 100. The overall grade is calculated from the numerical grades in accordance with subsection 7, then rounded up in accordance with subsection 8 and finally converted into the ECTS grading system. The overall grade is as follows:

- summa cum laude = excellent (achievement of ECTS grade A)
- magna cum laude = very good (achievement of ECTS grades B or C)
- cum laude = good (achievement of ECTS grade D)
- rite = sufficient (achievement of ECTS grade E)
- insufficienter = insufficient (achievement of ECTS grades FX and F)

(6) In forming the average grades, only the first 2 decimal places behind the comma will be used; all further places will be deleted without being rounded up.

(7) Rounding up to the next higher integer value is made from a decimal value of 50 hundredths, a rounding to next lower integer value is made up to a decimal value of 49 hundredths.

## **20 Credit points and modules**

(1) For each successful course attendance or module completion, credit points are awarded. The number of credit points, which can be attained in each examination participation and module is shown in attachment 1.

(2) A module is passed with the acquisition of the minimum required credit points for the relevant module shown in attachment 1.

The module grade will be formed from the grades in the framework of the successful examination assessment modules, in accordance with section 19 subsection 2.

If an examination assessment belongs to more than one module then it is the decision of the student as to which module it belongs to.

(3) The practice module according to attachment 1 is passed, when one has completed a work experience at a law firm, business or civil service in correspondence with section 5 of the study regulations and has also been present for at least 20 hours.

The practical study time at the work placement is graded in accordance with section 19 subsection 1.

(4) The work placement must be completed during the period of study. The acceptance of a work placement is to be reported to the coordinator. On request, the coordinator informs the student as to whether the work placement is satisfactory in accordance with subsection 3.

(5) Between three and six credit points will be awarded for the practical module. The total amount is dependant on the average working hours, which the student completed weekly at the work placement. Three credit points will be awarded for between 20 and 26 working hours, four credit points for between 27 and 33 working hours, five credit points for between 34 and 39 working hours and six credit points for 40 or more working hours.

## **21 Additional Examinations**

Students can take further examinations to achieve the necessary credit points. In accordance with section 24, the results of these additional examinations will, upon request, not be included on the certificate or transcript and not incorporated in the assessment of the entire grade (section 19 subsection 5)

## **22 Allowance**

(1) Successful and unsuccessful examinations, which have been completed domestically or abroad in the same or similar degree programme will be taken into account when the institution where the examination assessment was taken is on an equal level with a German university and the scope and contents of the exam correspond to an exam taken in Germany then this will taken into account. In case

of doubt comments from the central centre for education abroad and the examiner can be obtained. Practical work participation, which has been completed either domestically or abroad within the framework of the same or comparable degree programme will be taken into account if they are of the same value.

(2) The grades achieved for the examination assessments will be used for the study time and performance credits will be giving in accordance with attachment 1.

If a grade conversion is not possible the examination assessment remains ungraded; this applies particularly in the case of subsection 2 sentence 3. The deduction will be noted in the transcript of records.

(3) A Master Thesis that has been completed outside of the Gottfried Wilhelm Leibniz Universität Hannover is only credited when it has been composed within the framework of a EULISP held integrated double degree programme.

### **23 Access to Examination Records**

After completion of the examination, the student is, upon request, allowed access to the complete examination file. The request is to be submitted within a year of receiving the transcript of records or after being informed of an unsuccessful examination by the dean. This is also dependent on the time and place of the reference.

### **24 Certificates and Statements**

(1) A certificate will be immediately issued for the successful examination, which contains the modules and it's grades, the work and it's grades as well as the entire grade of the examination and the acquired credit points. An index of the successful modules will be attached to the certificate (including the Master thesis). The index contains the total of the entire grade (section 19 subsection 5) courses attended and credit points as well as the grading or assessment of the examination assessment. All grades are identified as decimal numbers. The date of the certificate is the day on which the examination was passed. A certificate with the confirmed academic grade and a diploma supplement is also issued with the same date.

(2) Written confirmation is given when the examination is failed or invalid.

(3) In the cases of subsection 1 and 2, 2 alternatives as well as withdrawal from the degree programme at the Gottfried Wilhelm Leibniz Universität Hannover are issued upon request of a transcript of records, which details the successful examination assessment, grades and the corresponding awarded credit points. In the case of subsection 2, 2 alternatives are indicated on the transcript of records that the examination has been failed.

(4) All certificates, final certificate and transcript of records are issued in German and in English.

## **25 Coordinator(s) for the Degree Programme**

The coordinator for the degree programme in accordance with section 3 EULISP study regulations is responsible for the organisation of the examinations and for the perception of the examination regulations. The coordinator discusses examination concerns within the study committee.

## **26 Process Regulations**

(1) The general regulations of administrative law as well as the legal regulations for maternity and paternal leave are found in the examination regulations. Incriminating administrative files are to be justified in written form supplied with an instruction on right to appeal and made known. Decisions against, where the evaluation of an examination performance is concerned can be appealed against within one month of the appeal being made public.

(2) If the examinee brings to attention a concrete and substantiated objection against an academic evaluation of an examination, the coordinator of the appeal is subject to investigation. If the evaluation of the examination is changed according to the application, the coordinator remedies the appeal. Alternatively the coordinator checks the decision on the basis of the statement from the examiner as to whether

- the examination regulation is enforced correctly,
- the evaluation has been misconceived from incorrect data,
- the general valid basis of evaluation has not been adhered to,
- a justifiable argument has been made against an incorrectly graded answer, or if
- the examiner has allowed himself to be affected by unfamiliar considerations.

The same is applicable if the objection to the evaluation corresponds to many examiners.

(3) Objections should be decided upon within one month.

(4) The objection regulations may not lead to a worsening of the examination grade.

## **Part 4: (Final) Regulations**

### **27 Entry into Force**

These examination regulations enter into force on the day after their publication in the Official Gazette of Leibniz Universität Hannover.

### **28 Transitional regulations**

These regulations apply to all students, who have been accepted for the Master's course starting in the Winter Semester of 2008/2009. For students, who were already enrolled for the Master's course starting in the Winter Semester of 2008/2009, the current study regulations are still valid.

## Attachment 1: Modules of the Degree Programme

### 1. Compulsory modules of the Degree Programme

Module	Courses	Semester	Course Achievement	Examination Achievement	
Basis	Seminar	1	S	M30	6
	Seminar	1	S	M30	6
	Law Theory	1		K90	4
	Intangible Property Rights	1		K90	4
	European Union Law	1		K90	4
	Legal Informatics	1		K90	4
Abroad	Dependent on chosen Partner University	2			≥ 15

### 2. Core elective modules of the Degree Programme

Module	Courses	Semester	Course Achievement	Examination Achievement	
Law Practice	IT Contracts	1		K90	4
	Procedural Law			K90	4
	Criminal Law			K90	4
	E-Commerce			K90	4
Technology	Information Security	1		K90	4
	Telecommunication Law			K90	4
	Biotechnology Law			K90	4
	Media Law			K90	4
Intellectual Property	Intangible Property Rights	1		K90	4
	Media Law			K90	4
	IT Contracts			K90	4
	Criminal Law			K90	4

### 3. Elective modules

Module	Courses	Semester	Course Achievement	Examination Achievement	
Terminology	English for IT/IP Law	1		K90	2
Practice		1-2	Work Placement relating to IT		3-6

### 4. 'Master Thesis' Modules

Module	Courses	Semester	Course Achievement	Examination Achievement	
Master Thesis		2			20

As of 23.07.2009 (Az.: 27.5-74503-87), The Lower Saxony Ministry for science and culture has approved the following regulations about admission and entry requirements for the LL.M. degree programme *Information Technology and Intellectual Property Law* within the framework of European Legal Informatics Study Programme (EULISP) according to § 18 paragraph 7 and 13 of the NHG (Lower Saxony University and Colleges Act) and § 7 paragraph 2 of the NHZG (Lower Saxony University and Colleges Act for Admission and Entry Requirements) in conjunction with § 51 paragraph 3 of the NHG. The regulations come into force after their publication in the Official Journal of the Gottfried Wilhelm Leibniz Universität Hannover.

Admission and entry regulations for the degree programme *Information Technology and Intellectual Property Law* within the framework of European Legal Informatics Study Programme (EULISP) at the Gottfried Wilhelm Leibniz Universität Hannover as of the 13.08.2009, Official Journal 11/2009, Page 97.

The Faculty of Law has decided on the following regulations in accordance with § 18 paragraph 7 of the NHG (Lower Saxony University and Colleges Act), § 7 of the NHZG (Lower Saxony University and Colleges Act for admission and entry) and § 6 paragraph 4 of the Basic regulations of the Leibniz Universität Hannover.

#### **1 Field of application**

(1) These regulations regulate the accession and the allowance to the LL.M Masters Programme for Legal Informatics and intellectual property law ("degree programme") within the framework of the European Legal Informatics Study Programme (EULISP).

(2) The admission regulations are in accordance with section 2.

(3) In the case of there being more applicants who fulfill the admission requirements than places available, the places will be awarded after the result of a selection procedure (section 4). In the case of there being fewer applicants who fulfill the admission requirements than places available, a selection procedure does not take place.

## 2 Entry Requirements

(1) Requirement for admission to the degree programme is when the applicant:

a)

- has either a jurisprudential degree or a similar degree in a related field of study from a German University or a university which belongs to the Bologna signature states,
- or has acquired a (first) jurisprudential degree or a similar degree in a related degree programme at a foreign university; the equality is to be determined by the stipulations of the application proposals from the central office for foreign education at the secretary of the conference of cultural ministers ([www.anabin.de](http://www.anabin.de))

as well as

b) the specific eligibility is demonstrated in accordance with subsection 2. The decision as to whether a degree programme is closely related is to be made by the coordinator for the study programme in accordance with section 3 EULISP Study regulations ("coordinator(s)").

(2) The specific eligibility is structured as follows:

a) a qualified jurisprudential degree in accordance with the requirements of subsection 3,

b) and/or evidence of particular motivation for the chosen degree programme in accordance with subsection 4,

c) as well as sufficient knowledge of the languages in accordance with subsection 5.

(3) The qualified jurisprudential degree requires that the previous degree was achieved with at least a grade of "satisfactory".

(4) A letter of motivation must accompany the application, including evidence of the following:

1. The specific abilities, interests and experience the applicant has in relation to being suited to the degree programme,
2. In how far the degree programme is suited to the applicants professional goals,
3. In how far he or she is qualified in relation to the academic basics and method orientated task solving and,
4. possesses confident knowledge of the academic basics and the basic knowledge from the first degree.

The letter of motivation is appraised by the selection committee (section 5). The evidence of the particular motivation shows that the letter of motivation is graded with at least 2 points. Either 0 points or 1 point will be awarded for each of the four parameters set out above. The score is graded in the following way:

0 = not given and inconclusively demonstrated

1 = given and conclusively demonstrated.

(5) Applicants must possess sufficient knowledge of the German or English language as well as sufficient knowledge of the language, which is required for the active participation in the courses at the partner universities. The evidence is shown by:

a) For German: the evidence of knowledge of the German language is shown through passing the German language test for university admission (DSH) level 2, the test German as a foreign language (TestDaF) level 4x4, the small German language diploma (KDS) or equivalent for applicants whose mother tongue is not German.

b) For other languages: For applicants whose native language is different to that of the respective language, evidence of the knowledge of the language is shown through the following requirements:

- by means of language tests from the language centres of the universities or equivalent evidence. Knowledge of English can also be shown through the successful completion of the Test of English as a Foreign Language (TOEFL) with at least IBT 78/120 or the Cambridge Certificate in Advanced English (CAE) and Proficiency in English (CPE) at Grade B.
- Through school certificates, which show the successful participation in a specialized course of the respective language (at least 8 points) and at least the successful completion of a two year basic course of the language (at least 10 points) respectively.
- Through evidence of a twelve month residence in a state in which the specific language is spoken.

### **3 Start of Course and Application Deadline**

(1) The degree programme begins every winter semester. The written application with required application documents, in accordance with subsection 2, must reach the university by the 15<sup>th</sup> July for the winter semester. The application is only valid for the allocation of places within the respected application deadline.

(2) The following documents - original copies of certificates must accompany the application formulae:

- a. A passport photo
- b. Letter of motivation in accordance with section 2 subsection 4 in German or English
- c. Tabular curriculum vitae in German or English
- d. University degree certificate
- e. Certificate of Second State Examination (German Bar Exam) (if applicable)
- f. Evidence of section 2 subsection 5

In addition it must be stated in the application as to which foreign partner university the applicant would like to attend for the stay abroad.

(3) Applications, which are not complete, according to form or do not meet the deadline, are excluded from the application procedure. The submitted documents remain with the university.

#### **4 Admission Procedures**

(1) If there are more applicants who meet the entry requirements than places available, the places will be given subject to a university selection procedure.

(2) The screening of places will take place as follows: A ranking list will be formed with the help of the final grade in accordance with section 2 subsection 3, and the evaluation of the letter of motivation in accordance with section 2 subsection 4, in which each ascertained point will be improved by 0,5 in accordance with section 2 subsection 4. If individual applicants are ranked equally, the order in which they are placed on the list will take effect.

(3) For the rest, the general regulations for enrolment at the university remain unaffected.

#### **5 Selection Committee for the Degree Programme**

(1) The legal faculty forms a selection committee for the preparation of the screening process.

(2) The selection committee listens to the coordinators, as well as two other members from closely related voting departments, who must listen to the university professor or the employee group and a closely related member of the study group with an advisory vote. The members are appointed by the council of the Legal Faculty. The tenure of the member is two years, one year for student members, and re-appointment is possible. The members remain in office until the appointment of their successor. The selection committee is competent if at least two voting members are present.

(3) The tasks of the selection committee are the following:

- a. The regular examination of the incoming applications for admission
- b. Examination of the entry requirements
- c. Diagnosis of the particular motivation in accordance with section 2 subsection 4
- d. Decision about the acceptance or rejection of applicants.

#### **6 Decision-making, Clearing, Admissions Procedure**

(1) Applicants, who can be accepted, receive written confirmation from the university. A deadline is established in which the applicant has to explain in written form whether he or she will accept the place on the course. The approval document is invalid if this explanation is late or incoherent. These legal consequences are indicated in the approval document.

(2) Applicants who cannot be accepted receive a rejection letter, in which the attained position and the position of the last accepted applicant is stated. Instructions about a person's legal remedies are supplied with the rejection document. The applicant also receives an invitation to be placed on the list for clearing subject to written application within a certain deadline. The applicant is disqualified from clearing if the applicant fails to supply the explanation within the deadline or is incoherent. The legal consequences are indicated.

(3) Relinquishment of the accepted place on the course ("withdrawal") is possible up until the start of lectures. The withdrawal is to be explained in written form.

(4) Clearing is enforced with the help of a ranking list in accordance with section 4 subsection 2.

(5) The admission procedure is finalised by the start of lectures at the latest. Then any remaining places can be awarded by an informal application. Here the application period begins two weeks before the start of lectures and ends with the completion of the requirements.

## **7 Entry into force**

These regulations come into force after being made public by the university. The current admission requirements are still valid if an admissions procedure has already begun.

Fee regulations for the degree programme *Information Technology and Intellectual Property Law* within the framework of European Legal Informatics Study Programme (EULISP) at the Gottfried Wilhelm Leibniz Universität Hannover as of the 28.10.2008 – Official Journal 16/2008, Page 17 according to the decision of the executive committee at the Gottfried Wilhelm Leibniz Universität Hannover as of 17.06.2009, Official Journal 12/2009, Page 79.

## **1 Field of Application**

These regulations apply to the Legal Informatics and intellectual property law ("degree programme") organized by the Legal Faculty of the Leibniz Universität Hannover in the framework of the European Legal Informatics Study Programme (EULISP).

## **2 Fee Payment Obligation**

Every student has to pay, in addition to the fees for the student union and the student body, fees in excess of 1,500€ for the winter semester at Leibniz Universität Hannover. The Faculty council can at any time determine an adjustment in the cost of fee with effect as of the following semester. The decision comes into force with the acceptance of the executive committee and the publication in the official journal of the Gottfried Wilhelm Leibniz Universität Hannover.

## **3 Stipends**

With the relevant eligibility for financial support students can be granted a stipend in the form of a one off payment of up to 750€. A request for a stipend is to be submitted with the application for a place on the course and has no influence on admission to the degree programme.

## **4 Hardship Provision**

In the case of hardship in the style of figure 1.2.7 of the fee payment regulations of the Leibniz Universität Hannover can, on request, be partly or entirely waived. A request is to be submitted with the application for a place on the course and has no influence on the admission to the degree programme.

## **5 Payment**

The fee is due with the acceptance of the admission document and is to be transferred to the disclosed account of the Leibniz Universität Hannover within the specified deadline. Evidence of payment is to be attached to the letter of acceptance, except in the case of section 4.

## **6 Withdrawal**

With the authorization of a student withdrawing from the degree programme, the already paid student fees will be reimbursed less the administrative charges of 50€ (section 6 EULISP-Accession and

admission requirements). Incidentally a refund is not possible; the coordinator for the degree programme decides on exceptions with consideration of the circumstances individual cases in accordance with section 3 EULISP Conditions for study.

#### **7 Appropriation**

The fees are available for additional teaching, equipment and other relevant teaching costs of the degree programme after decision by the coordinator.

#### **8 Entry into force**

These regulations come into force after publication by the university. The current admission requirements are still valid if an admissions procedure has already begun.

Regulations for the awarding of grants in accordance with § 3 paragraph 1 number 8 of the NHG (Lower Saxony University and Colleges Act) for students of the degree programme *Information Technology and Intellectual Property Law* within the framework of European Legal Informatics Study Programme (EULISP) at the Gottfried Wilhelm Leibniz Universität Hannover as of the 28.10.2008 - Official Journal 16/2008, Page 18 according to the decision of the executive committee at the Gottfried Wilhelm Leibniz Universität Hannover as of 17.06.2009, Official Journal 12/2009, Page 79.

## **1 Purpose**

The institute for Legal Informatics at the Legal Faculty of the Gottfried Wilhelm Leibniz Universität Hannover awards stipends to students of the degree programme Legal Informatics and Intellectual Property. Stipends are also awarded in the form of a one off payment in accordance with section 3 EULISP fees and charges as well as stipends in the form of monthly support and allowances for travel costs for participants on the Double-Degree Programme.

## **2 Number and Value of Stipends**

- (1) The amount of the stipend amounts to 750€ in accordance with section 3 EULISP fees and charges. The number of stipends complies with the available means.
- (2) The number and amount of stipends for the participants in the framework of the Double Degree Programme is aimed at the DAAD allotted means for the respective sponsored year. The monthly instalments are paid in full for months, in which the student stays in the guest country for more than half of the respective months; half of the monthly instalment is paid for months in which the student stays in the guest country for less than half the month.

## **3 Procedure**

- (1) The award of a stipend requires an application from the student. The income and financial situation as well as the subject qualifications need to be taken into account through authentic evidence.
- (2) A decision about the stipend application is issued with the approval document after expiration of the application deadline (section 3 EULISP Entry and acceptance requirements). In case there is still no approval of financial aid from the DAAD at this point, the decision follows as soon as the DAAD has agreed; In this case a final approval for the stipend application is issued after the approval for financial aid from the DAAD.
- (3) The decision awarded is made by the coordinator for the degree programme.

#### **4 Selection Criteria**

The award of the stipend is possible after the eligibility for support of the applicant has taken place. This depends in particular on:

- The income and financial situation
- The final degree grade
- Previous knowledge and experience in IT Law (e.g. elective subject, seminar, main focus, work experience)
- language knowledge

#### **5 Entry into force**

These regulations come into force after publication by the university. The current admission requirements are still valid if an admissions procedure has already begun.